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To: EEHP Direct Pay Retirees and COBRA Members
From: Frank Perry, Operations Administrator
Date: June 9, 2008
Subject: Payment Procedure

After reviewing the current process being used to bill our members for their health insurance premium, we have decided to revise this process. Effective with your September invoice, which will be mailed on or about August 10, 2008, payments will be made to the EEHP at Post Office Box 95000-3380, Philadelphia, PA 19195-0001.

At that time, **all checks are to be made payable to the East End Health Plan, not UHCDirectBill.**

Please keep in mind that the payment for your July 2008 premium, bill to be mailed on or about June 10, 2008, and your August premium, bill to be mailed on or about July 10, 2008, should still be made out to UHCDirectBill and mailed to the California address.

You will receive additional information regarding this process in the month of July.

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c: J.J. Stanis & Co.
UnitedHealthcare